

**YEAR OF ASSESSMENT 2004-2005 (INCOME YEAR ENDED 30 JUNE 2004)
NOTES - HOW TO FILL IN YOUR RETURN (I.T FORM I)**

These notes are intended to assist in the completion of the return. If further information is required please contact the Income Tax Department, Level 8, E. Anquetil Building, J. Koenig Street, Port Louis. Tel. Nos :201-1830, 201-1831, 201-1825, 201-1826, 201-1770, 201-2161 or any FITA Centre which will be operated on 18 & 19 September 2004 from 8.30 a.m to 4.30 p.m. A list of FITA Centres is printed on page 3.

Note 1 (Section 4.1.10)

Net income is obtained by **adding** to net income per accounts, all non-allowable items such as provision for bad debts, depreciation etc., and **deducting** all allowable items such as annual and investment allowances.

Annual Allowance

You may claim annual allowance in respect of capital expenditure specified hereunder as follows —

Capital Expenditure incurred on —	Rate of Annual Allowance % of Cost
Industrial premises excluding hotels	5
Hotels	20
Plant or Machinery costing 10,000 rupees or less	100
Plant or Machinery costing more than 10,000 rupees —	
Ships or aircrafts	10
Furniture and fittings	10
Motor vehicles	20
Electronic and high precision machinery or equipment, computer hardware and peripherals and computer software	33.33
Other	20
Agricultural improvement on agricultural land	20
Capital expenditure on scientific research	20
Setting up of golf courses	10
Any other item of a capital nature other than non-industrial premises	5

An annual allowance at the rate 33¹/₃ % is allowable to a medical practitioner who has incurred expenditure on improvements to his consulting and waiting rooms in the year in which the expenditure is incurred and the two succeeding years.

No other deduction is however allowable in respect of the same expenditure.

Investment Allowance

An investment allowance at the rate of 25% of the capital expenditure incurred in the income year is allowable on the construction of industrial premises or on the acquisition of new plant and machinery, computer software or of a new bus of a seating capacity of not less than 30. A deduction at the rate of 100% of the capital expenditure is allowable if it is incurred in Rodrigues on the construction of industrial premises or on the acquisition of new plant and machinery for the processing of agricultural, fisheries or livestock products, or for manufacture.

Note 1.1 (Section 4.10)

Emoluments

Deductions Applicable to Members of Recognised Professional Bodies.

You may claim any expenditure incurred for attending seminars, workshops, symposiums or training courses and payment of membership fees, net of any amount re-imbursed by your employer, to any recognised professional body. The maximum deduction is Rs 30,000.

Receipts evidencing payments made should be attached.

No deduction is allowable under this section where expenses are claimed under 3.13 below.

Note 2 (Section 6)

Losses

Loss incurred in the production of exempt income is not allowable. Losses cannot be set off against emoluments.

Any excess loss not claimed is available for set off against future income (excluding emoluments).

Note 3 (Section 19)

Personal Reliefs and Deductions

Deductions under 3.1 & 3.4 (self only) can be claimed if you are

either a citizen or a resident of Mauritius. Other deductions stated below can be claimed only if you are resident in Mauritius.

”Resident” means an individual who has been present in Mauritius during the income year for a period of or an aggregate period of 183 days or more or who has been present in Mauritius during the income year and the 2 preceding income years for an aggregate period of 270 days or more or who has his domicile in Mauritius unless his permanent place of abode is outside Mauritius.

Note 3.1 (Section 19.4)

Basic Personal Deduction

Enter Rs 75,000 if in the income year you were a citizen of or resident in Mauritius.

Note 3.2 (Section 19.5)

Deduction for Dependent Spouse

Enter Rs 60,000 if in the income year you were married, your spouse was living with or maintained by you and your spouse’s net income (including exempt income) for the income year did not exceed Rs 60,000.

Note 3.3 (Section 19.6)

Deduction for Dependent Children and Educational Expenses

In the case of a couple, both spouses may claim deduction in respect of dependent children. However, they cannot both claim a deduction in respect of the same child and for more than THREE children in the aggregate. You may claim -

- (a) Rs 25,000 if the child was under the age of 18 in the income year;
- (b) Rs 25,000 if the child was over the age of 18 in the income year and receiving full-time instruction at an educational institution or serving under articles or indentures with a view to qualifying in a trade or profession or being unemployed;
- (c) Rs 30,000 if the child was attending a course in the income year at the Industrial Vocational Training Board as a non-sponsored student, or at a State-owned or approved technical school;
- (d) (i) Rs 50,000 if the child was receiving full-time instruction in the income year at a university in Mauritius;
(ii) Rs 50,000 if the child was attending a course at a polytechnic in Mauritius or at an educational institution providing tertiary education and approved as such by the Commissioner;
(iii) Rs 50,000 if the child was receiving full-time post-secondary instruction of at least two years’ duration at the Industrial Vocational Training Board or at a recognised training institution;
- (iv) Rs 50,000 if the child was serving under articles or indentures outside Mauritius with a view to qualifying in a trade or profession;
- (e) Rs 100,000 if the child was receiving full time instruction in the income year at a university outside Mauritius or attending a course at a polytechnic outside Mauritius.

Child means

- (i) your unmarried child, step child or adopted child,
- (ii) an unmarried child whose guardianship or custody has been entrusted to you by virtue of any enactment or court order,
- (iii) an unmarried child placed in your foster care by virtue of a court order.

No deduction should be claimed if the child’s net income (including exempt income) exceeded the amount of the deduction.

You may, in addition, claim expenses incurred during the income year on tuition fees and school fees in respect of your dependent child. The maximum deduction per child is Rs 8,000.

Note 3.4 (Section 19.7)**Deduction for handicapped persons**

If –

- (i) you or your dependent spouse, or
- (ii) any of your dependent children in respect of whom you have claimed a deduction under section 19.6, or
- (iii) any of your dependent children over the age of 18 in respect of whom you have not claimed a deduction under section 19.6, or
- (iv) any other person for whom you are a **tutor**,

was physically or mentally handicapped in a permanent capacity, you may in each case claim a deduction of Rs 50,000.

For the purposes of (iv), tutor means a person who maintains a handicapped person who is connected with him or his **dependent** spouse by blood relationship as parent, grand-parent, brother, sister, uncle, aunt, nephew or niece. Where claims for deduction in respect of a handicapped person are made by 2 or more taxpayers, the deduction shall be apportioned between them in proportion to the amount or value of their respective contributions.

Please attach medical certificate, a photocopy of the National Identity card of the handicapped person and relevant birth certificates to establish blood relationship.

Note 3.5 (Section 19.8)**Alimony and Maintenance**

Enter payments made in accordance with a Court Order.

Note 3.6 (Section 19.9)**Relief for Pension Contribution (NPF, FPS, etc)**

Enter contributions to approved superannuation/pension funds or schemes or to a widow's and children's fund.

Note 3.7 (Section 19.10)**Interest Relief**

Enter the amount of interest paid during the income year on loans that are secured and are used exclusively for the purchase of land to be used for the construction of your residence or the purchase, construction or improvement of your residence, or to finance tertiary education of your dependent children

A loan is considered secured when it is :

- secured by mortgage or fixed charge on immovable property;
- raised on the security of a life insurance policy on your life or on the life of your dependent spouse or on the life of your dependent children;
- raised on the security of a standing crop or the proceeds of a crop;
- raised on the pledge of shares or debentures.

NOTE:

- The maximum amount allowable is Rs 250,000; however, a couple may deduct interest paid as follows:
 - Where neither spouse is a dependent spouse, each spouse Rs 125,000
 - Where one spouse is a dependent spouse or where neither spouse is a dependent spouse but the loan has been contracted by only one spouse Rs 250,000
 - Where a loan has been contracted jointly by a couple the interest relief may be shared in any proportion, provided that, in the aggregate, the deduction does not exceed Rs 250,000.

NOTE:

- (1) In respect of a secured loan raised prior to 1 June 1996 the deduction for interest paid, is **unlimited**.
- (2) Interest paid on a secured loan raised prior to 1 July 1999 for any purpose, other than for the production of exempt income, qualifies for deduction.

Interest on unsecured loans (even for construction purposes) is NOT allowable.

Note 3.8 (Section 19.11)**Investment Relief**

Enter the sum of –

- (i) 40% of –
 - the amount paid as subscription to the share capital of a tax incentive company or a company listed on the Stock Exchange;

- investments made in newly issued securities of an investment trust company;
- the excess of the investments in units held at 30.6.2004 over the investments in units held at 30.6.2003;
- contributions made to an approved medical savings scheme or an investment club formed in accordance with the Stock Exchange Act 1988; **and**

- (ii) any excess relief brought forward from the last income year.

Note: – The relief in any one income year shall not exceed Rs 50,000;

- Any excess over Rs 50,000 shall be deductible in the two succeeding income years.

Note 3.9 (Section 19.12)**Relief for Investment in Retirement Savings Scheme.**

Enter the amount of investments made in any prescribed retirement savings scheme. The maximum amount allowable is Rs 50,000 in the aggregate.

Note 3.10 (Section 19.13)**Deduction for Medical Expenses**

You may claim a deduction of –

- (a) 75% of net expenses (i.e. expenses less any refund) incurred for medical treatment of yourself, your dependent spouse or your dependent children in a health institution or hospital, **AND**
- (b) any excess brought forward from the previous income year. The maximum amount allowable is Rs 20,000 for treatment in Mauritius or Rs 30,000 for treatment outside Mauritius.

Any excess over the allowable amount shall be deductible in the 2 succeeding income years, provided that the deduction shall not, in the aggregate, exceed Rs 20,000 or Rs 30,000 as the case may be, in any one income year.

Note 3.11 (Section 19.14)**Donations to Charitable Institutions**

You may claim a deduction in respect of donations made to approved charitable institutions. The maximum aggregate amount allowable is Rs 20,000.

Note 3.12 (Section 19.15)**Relief for Contribution to the National Solidarity Fund**

Enter the total amount paid as contributions to the National Solidarity Fund established under the Finance and Audit Act.

Note 3.13 (Section 19.16)**Deduction for Expenditure on Education and Training**

You may claim a deduction in respect of any subscription, examination or course fees or expenses payable to a recognised institution for **your** education and training, whether by distance learning or otherwise. The maximum amount allowable is Rs 50,000.

Note 3.14 (Section 19.17)**Relief for Life Insurance Premium**

Enter the amount of life insurance premium payable under a policy on your life, the life of your dependent spouse or the life of any of your children who was under the age of 18 on 30 June 2004. Where your spouse is not a dependent spouse and the policy is held in the joint names of the spouses, the total amount paid may be shared by the spouses in any proportion.

The maximum amount allowable is Rs 80,000.

Note 3.15 (Section 19.18)**Relief for Premium on Personal Pension Scheme**

Enter the amount of premium payable under an approved personal pension scheme to provide for a pension for yourself or your dependent spouse.

Note 3.16 (Section 19.19)**Relief for Premium on Retirement Annuity**

Enter the amount of premium or contribution payable under an approved annuity contract or scheme to provide for a life annuity in your old age.

Note 3.17 (Section 19.20)**Relief for Contribution to Medical Scheme and for Ambulance Services**

Enter contributions made by you under an approved medical scheme to provide for medical expenses or for the provision of ambulance services for yourself and your dependants.

Note 3.18 (Section 19.22)**Savings Relief**

This relief represents the aggregate deduction allowable under 19.18 to 19.20 which is limited to 20% of net income at 7.

Note 4 (Section 11)**Tax Credits****Foreign Tax Credit**

Enter foreign tax paid or the amount of Mauritius tax attributable to the foreign income, whichever is the lesser.

Note 5 (Section 13)**Specified Mauritian/Expatriate Staff Relief**

Applicable on emoluments derived by Specified Mauritian/Expatriate employee of (i) a pioneer status enterprise (ii) an export enterprise (iii) a company engaged in electronics and high-technology activities (iv) a company holding a regional headquarters certificate (v) a company engaged wholly in the management of a venture capital fund (vi) a company operating in the freeport zone (vii) a company duly authorised by the Financial Services Commission to conduct any of the business activities referred to in item 25 of Part IV of First Schedule to the Income Tax Act 1995 (viii) a company holding a Category 1 Global Business Licence under the Financial Services Development Act 2001 (ix) a bank holding a Category 2 Banking Licence under the Banking Act 1988 and (x) a company managing an equity fund.

For the purposes of (i) to (v) above, only TWO (2) employees per company are eligible for the relief.

The period of exemption granted to the Specified Mauritian/Expatriate employee must not in the aggregate exceed 4 income years for each company.

Certificate from employer should be attached.

Note 6 (Section 17)**Penalty****Note 6.1 (Section 17.1)****Late Submission of Return**

In case of late submission of return, enter at section 17.1 Rs 5,000 per month or part of the month (Maximum Rs 50,000).

Note 6.2 (Section 17.2)**Under payment of tax under CPS**

Enter under Section 17.2 the amount calculated as per following formula :-

$$\frac{25}{100} \times \left(\frac{40A}{100} - B \right)$$

Where :-

A is equal to -

$$\frac{\text{Total income falling under CPS} \times \text{Balance of tax at Section 12}}{\text{Net income at Section 7}}$$

B is the total tax paid under CPS shown at Section 15.2.

This section is not applicable where :-

- B is equal to or exceeds 40% of A.
- you were not required to furnish a Statement of Income under CPS during the income year.
- the net income declared in your Statement of Income in respect of the CPS period ended 31 December 2003 was based on your CPS income for the year ended 30 June 2003.

Note 6.3 (Section 17.3)**Late Payment of tax**

In case of late payment, enter 2% of the balance of tax payable at Section 16 for each month or part of the month during which the tax remained unpaid after 30 September 2004.

FREE INCOME TAX ASSISTANCE (FITA)

Officers of the Income Tax Department will provide assistance to taxpayers for completion of their Income Tax Returns on Saturday 18 and Sunday 19 September 2004 from 8.30 to noon and from 13.00 to 16.30 hours at the following centres:

<u>REGION</u>	<u>FITA CENTRES</u>
Port-Louis	1. : Raoul Rivet Government School
	2. : Coeur Sacré de Jésus RCA School
Beau-Bassin	3. : Philippe Rivalland RCA School
Rose-Hill	4. : Notre Dame des Victoires RCA School
Quatre-Bornes	5. : Baichoo Madhoo Government School
	6. : Louis Nellan Government School
Vacoas	7. : Aryan Vedic Hindu Aided School
Mesnil, Phoenix	8. : Mesnil Government School
Curepipe	9. : Royal College
Triolet	10. : Maheswarnath Government School
Pamplemousses	11. : Pamplemousses Government School
Goodlands	12. : D. Hurry Government School
Riviere du Rempart	13. : Social Welfare Centre
Central Flacq	14. : Rajcoomar Gujadhur Government School
Lallmatie	15. : S. Bissoondoyal Government School
Saint-Pierre	16. : St. Pierre RCA School
Quartier Militaire	17. : Revd. E. Walter Government School
Baramia, Rose-Belle	18. : S. Torul Government School
Mahebourg	19. : Willoughby Government School
Riviere des Anguilles	20. : Riviere des Anguilles Government School
Port-Mathurin, Rodrigues	21. : Conference Hall, Administrative Block

Tax Account Number		COPY OF YOUR 2004-2005 RETURN FOR YOUR RECORDS															
4	TOTAL INCOME	Rs only	19	PERSONAL RELIEFS AND DEDUCTIONS	Rs only												
4.1	Net income from trade, business, profession	19.1	Emoluments relief												
4.2	Net income from Agriculture	19.2	Agricultural income relief												
4.3	Net Rent	19.3	Retirement pension relief (<i>Enter retirement pension stated at 4.10.2 - Max. Rs 75,000</i>)												
4.4	Net income from Resident Société, Succession	19.4	Basic personal deduction												
4.5	Net interest	19.5	Deduction for dependent spouse												
4.6	Total Royalty, premium, annuity etc	19.6	Deduction for dependent children and educational expenses												
4.7	Total income from other sources		<table border="1"> <thead> <tr> <th>Name</th> <th>Deduction</th> <th>Educational expenses</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Deduction	Educational expenses									
Name	Deduction	Educational expenses															
4.8	Total income derived from outside Mauritius												
4.10	Net emoluments												
5	Total Income												
6	LOSSES		19.7	Deduction for handicapped persons												
	(i) Losses for the year Rs			<table border="1"> <thead> <tr> <th>Name</th> </tr> </thead> <tbody> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </tbody> </table>	Name											
Name																	
	(ii) Losses B/F Rs												
	(iii) Losses C/F Rs												
	Losses claimed												
7	NET INCOME ➤	19.8	Alimony and maintenance												
8	Deduct : Total personal reliefs and deductions at section 19.23	19.9	Relief for pension contribution (<i>NPF, FPS etc.</i>)												
9	CHARGEABLE INCOME ➤	19.10	Interest relief												
10	CALCULATION OF TAX			(i) prior to 1 June 1996 Rs												
	<table border="1"> <thead> <tr> <th>Chargeable Income(Rs)</th> <th>Rate %</th> <th>Tax(Rs only)</th> </tr> </thead> <tbody> <tr> <td>First Rs 25,000</td> <td>15</td> <td></td> </tr> <tr> <td>Remainder</td> <td>25</td> <td></td> </tr> </tbody> </table>	Chargeable Income(Rs)	Rate %	Tax(Rs only)	First Rs 25,000	15		Remainder	25				(ii) on or after 1 June 1996 Rs			
Chargeable Income(Rs)	Rate %	Tax(Rs only)															
First Rs 25,000	15																
Remainder	25																
	TOTAL TAX ➤		(iii) on or after 1 July 1999 Rs												
				Enter total ➤												
11	TAX CREDITS		19.11	Investment relief												
11.1	Foreign tax credit		• 40% of investments/contributions made in the year Rs												
11.2	Adjustment of tax on share of income from société engaged in international business activity		• Excess relief brought forward from last year Rs												
11.3	Deduct total tax credits		Enter total (Max. Rs 50,000) ➤												
12	BALANCE AFTER TAX CREDITS		<i>Amount of any excess carried forward</i> Rs												
13	SPECIFIED MAURITIAN/EXPATRIATE STAFF RELIEF		19.12	Investment in retirement savings scheme												
13.1	Deduct 50% of tax on qualifying emoluments	19.13	Deduction for medical expenses (<i>Amount of any excess carried forward</i>) Rs												
14	BALANCE AFTER RELIEF AT 13.1	19.14	Donations to charitable institutions												
15	TAX WITHHELD UNDER PAYE AND PAID UNDER CPS		19.15	Deduction for contribution to the National Solidarity Fund												
15.1	Tax withheld under PAYE (as per Statement of Emoluments and Tax Deduction)	19.16	Deduction for expenditure incurred on education and training for self												
15.2	Tax paid under CPS	19.17	Relief for life insurance premium												
15.3	Deduct total		<i>On joint life insurance policy with spouse,</i>												
16	BALANCE		(i) total premium paid Rs												
17	PENALTY If applicable, add penalty for			(ii) amount claimed under this section Rs												
17.1	Late submission of return		Enter total ➤												
17.2	Underpayment of tax under CPS	SAVINGS RELIEF													
17.3	Late payment of tax	19.18	Premium on personal pension scheme												
17.4	Enter total	19.19	Premium on retirement annuity												
			19.20	Contribution to medical scheme and for ambulance services												
			19.21	Total of 19.18 to 19.20 (<i>Claimed under 19.22</i>)												
			19.22	Savings Relief is either total at 19.21 or 20% of net income at 7, whichever is the lesser.												
			19.23	Total personal reliefs and deductions												