SPECIFICATIONS/FORMAT FOR FILE USED FOR STATEMENT OF INFORMATION BY VAT EXEMPT PERSONS					
Field	**Data type**	**Width**	**Mandatory (Yes/No)**	**Description of field**	**Remark**
PROJECT CODE	Character	10	Yes	This is a unique code which will be communicated by the MRA to users for each project on which they have received an approval for VAT exemption. An example of a project code would be VEPIXXXX.	Users are required to insert the Project Code in the CSV template which has been communicated to them. They should not insert the name of the project in this field in the CSV Template. The project code consists of valid letters and numbers only. Maximum length is 10 characters. Characters allowed are V, E, P, I and 0 to 9 only. Left aligned. *Note: However, if manual input is being done, users can double-click on the Project Name filed to choose the name of the relevant project.*
NAME OF SUPPLIER	Character	100	Yes	This is the name of a supplier with whom a beneficiary of an exemption has purchased goods and/or services	Characters allowed A to Z, a to z, 0 to 9 and some other special characters. Left aligned.
SUPPLIER'S BUSINESS REGISTRATION NUMBER	Character	9	Yes	This is the business registration number of a supplier with whom a beneficiary of an exemption has purchased goods and/or services	Characters allowed A to Z, a to z , 0 to 9 and some other special characters. Left aligned.
DATE OF INVOICE	Character	8	Yes	This is the date of the invoice issued by a supplier to a beneficiary of an exemption	Format is YYYYMMDD
INVOICE NUMBER	Character	100	Yes	This is an invoice number issued by a supplier to a beneficiary of the exemption	Characters allowed A to Z, a to z 0 to 9 and some other special characters. Left aligned.

DESCRIPTION OF GOODS/ SERVICES SUPPLIED	Character	200	Yes	This is the description of a good and/or service which has been purchased by a beneficiary of an exemption from a supplier	Characters allowed A to Z, a to z, 0 to 9 and some other special characters. Left aligned.
TOTAL VALUE OF SUPPLIES (MUR)	Number	9	Yes	This is the total value charged by a supplier to the beneficiary of an exemption and should be exclusive of VAT	Numbers allowed 0 to 9. Amount should be greater than zero and should not contain decimal places or separator.
AMOUNT OF VAT EXEMPTED	Number	7	Yes	This is the amount of VAT which the beneficiary of an exemption ought to have paid but has been exempted from payment of same by virtue of the Ninth Schedule	Numbers allowed 0 to 9. Amount should be greater than zero and should not contain decimal places or separator.

For any queries or assistance kindly call us on on 207 6000.