SPECIFICATIONS/FORMAT FOR FILE USED FOR: Return of Dividends

Field	Data type	Width	Mandatory (Yes/No)	Description of field	Remarks
Company Details:					
Source	Character	3	Yes	It will contain the value MRA if filed thru E-Services	
Return Type	Character	6	Yes	It will contain the value RODA	
Template Version	Character	5	Yes	It will contain the value V1.0	
TAN of the Company	Character	8	Conditional	TAN of the Source company. Mandatory if BRN is null.	It must be a valid TAN
BRN of the Company	Character	9	Conditional	This is the Business Registration Number (BRN) of the Source Company. Mandatory if TAN is null.	Characters allowed A to Z & 0 to 9.
Name of Company	Character	50	Yes	This is the full name of the Company.	It must consist of valid letters and numbers only.
Year ending 30 June	Number	4	Yes	Period ending 30 June	Format is YYYY
Telephone Number	Number	15	Conditional	Phone Number. Mandatory if Mobile Number is null.	Numbers allowed 0 to 9. If fixed line, should be 7 characters starting only with 2,4,6,9.
Mobile Number	Number	15	Conditional	Mobile Number. Mandatory if Phone Number is null.	Numbers allowed 0 to 9. If mobile number should be 8 characters starting only with 5.
Name of Declarant	Character	40	Yes	This is the name of the person from the Company providing the information.	Characters allowed A to Z & 0 to 9.
E-mail Address	Character	20	Yes	Email address	It must consist of a valid email address
Shareholder Details					
Shareholder's Name	Character	60	Yes	This is the name of the Shareholder	It must consist of valid letters and numbers only.
Shareholder's National Identity Number (NIC)	Character	14	Conditional	This is the National Identity Number of the shareholder or in case of non-citizen the identification number issued to him by the immigration officer. Mandatory if Shareholder's Business Registration Number (BRN and TAN are null.	Characters allowed A to Z & Numbers 0 to 9. It must be of 14 characters
Shareholder's Business Registration Number (BRN)	Character	9	Conditional	This is the Business Registration Number (BRN) of the shareholder. Mandatory if NIC and TAN are null.	Characters allowed A to Z & Numbers 0 to 9.It must be of 9 characters.
Shareholder's Tax Account Number	Character	8	Conditional	TAN of the shareholder. Mandatory if BRN and NIC are null	It must be a valid TAN
Amount of Dividend Paid (MUR)	Number	10	Yes	This is the amount of dividend paid to the shareholder.	Numbers allowed 0 to 9 only without cents.

Field	Data type	Width	Mandatory (Yes/No)	Description of field	Remarks
Personal (Y/N)	Character	1	Yes	Y if personal, N if joint shareholder or usufruct shareholder.	e.g Y
Joint Shareholder(s) Name(s)	Character		Conditional	Names of shareholders, delimited by a column (;)	e.g Name1; Name2; Name 3

Note: File should be a comma (,) delimited CSV file.