SPECIFICATIONS/FORMAT FOR XML FILE USED FOR: Quarterly Statement by Household Employers

Field	Data type	XML Tag Name	Width	Mandatory (Yes/No)	Description of field	Remark
Source	Character	<SOURCE>	3	Yes	It will contain the value MRA	
Statement Type	Character	<STATEMENT_TYPE>	6	Yes	It will contain the value SHE	
Template Version	Character	<VERSION>	5	Yes	It will contain the value V1.0	
Employer Details:						
Employer Registration Number (ERN)	Character	<ERN>	8	Yes	The Employer Registration Number of the Household Employer should be inserted.	It consists of numbers 0 to 9 only.
Employer Name	Character	<EMPLOYER_NAME>	50	Yes	The Full Name of the Employer should be inserted.	It consists of valid letters and numbers only. Characters allowed A to Z a to z 0 to 9 , '
Quarter Ended	Number	<QUARTER_ENDED>	6	Yes	The Quarter for which Statement by Household Employers is submitted should be inserted.	It consists of numbers 0 to 9 only and its length is 4. Format is MMYYYY. E.g. (i) For the Quarter ended March 2017, 032017 should be inserted. (ii) For the Quarter ended June 2017, 062017 should be inserted.
Telephone Number	Number	<TELEPHONE>	7	Yes (If Mobile Number is Null)	Phone Number	Numbers allowed 0 to 9. It must be of 7 characters only.
Mobile Number	Number	<MOBILE>	8	Yes (If Telephone Number is Null)	Mobile Number	Numbers allowed 0 to 9. If mobile number should be 8 characters starting only with 5.
E-mail Address	Character	<DECLARANT_EMAIL>	20	Yes	Email address	It must consist of a valid email address
Employee Details:						

Field	Data type	XML Tag Name	Width	Mandatory (Yes/No)	Description of field	Remark
Employee NID	Character	<ZDTL_NID>	14	Yes	This is the NIC number of the household employee.	It consists of valid letters and numbers only and must be 14 characters long. Characters allowed A to Z, a to z and 0 to 9 only
Surname of Household Employee	Character	<ZDTL_LASTNAME>	50	Yes	The Surname of the Household Employee should be inserted.	It consists of valid letters and numbers only. Characters allowed A to Z, a to z and 0 to 9
Other Names of Household Employee	Character	<ZDTL_ONAME>	40	Yes	The Other Names of Household Employee should be inserted.	It consists of valid letters and numbers only. Characters allowed A to Z a to z 0 to 9
Is the Household Employee employed for a minimum of 24 hrs over 3 days in a week?	Character	<ZDTL_EMPCAT>	3	Yes	Where the Household Employee is employed for a minimum of 24 hrs over 3 days in a week, insert "YES" otherwise insert "NO".	Should either be "YES" or "NO".
Basic Salary for the 1st MONTH of the quarter (MUR)	Number	<ZDTL_EMOL1_AMT>	16	No (unless emoluments for 2nd & 3rd months are Null)	Basic Salary for the 1st MONTH of the quarter	Amount should not contain decimal places or separator E.g. An amount should appear as 123456789
Overtime, Leave Pay and other allowances in money or money worth. For the 1st Month of the quarter (MUR)	Number	<ZDTL_OVR1_AMT>	16	Yes	Overtime, Leave Pay and other allowances in money or money worth. For the 1st Month of the quarter	Amount should not contain decimal places or separator E.g. An amount should appear as 123456789 Amount should be greater or equal to zero.
Basic Salary for the 2nd MONTH of the quarter (MUR)	Number	<ZDTL_EMOL2_AMT>	16	No (unless emoluments for 1st & 2nd months are Null)	Basic Salary for the 2nd MONTH of the quarter	Amount should not contain decimal places or separator E.g. An amount should appear as 123456789
Overtime, Leave Pay and other allowances in money or money worth.	Number	<ZDTL_ OVR2_AMT>	16	Yes	Overtime, Leave Pay and other allowances in money or money worth. For the 2nd Month of the quarter	Amount should not contain decimal places or separator E.g. An amount should appear as 123456789

Field	Data type	XML Tag Name	Width	Mandatory (Yes/No)	Description of field	Remark
For the 2nd Month of the quarter (MUR)						Amount should be greater or equal to zero.
Basic Salary for the 3rd MONTH of the quarter (MUR)	Number	<ZDTL_EMOL3_AMT>	16	No (unless emoluments for 1st & 3rd months are Null)	Basic Salary for the 3rd MONTH of the quarter	Amount should not contain decimal places or separator E.g. An amount should appear as 123456789
Overtime, Leave Pay and other allowances in money or money worth. For the 3rd Month of the quarter (MUR)	Number	<ZDTL_ OVR3_AMT>	16	Yes	Overtime, Leave Pay and other allowances in money or money worth. For the 3rd Month of the quarter	Amount should not contain decimal places or separator E.g. An amount should appear as 123456789 Amount should be greater or equal to zero.

APPENDIX: Quarterly Statement by Household Employers Schema