

**SIMPLIFIED CUSTOMS ASSESSMENT FORM**

**FOR COURIER OR POSTAL PARCELS**

**(For the purpose of Regulation 82(1)(b) of Customs Regulations 1989)**

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| --- | --- | --- | --- |
| *1.0. Courier or Postal Reference No.:* | 1.1 Courier or Postal Service: | 1.2. Form No. | 1.3. Date: |

**STATUS**

Approved

Queried

Amended

Amended Queried

|  |  |
| --- | --- |
| 2. Exporter Name and Address: | |
| 3.0. VAT Reg. No./TAN/BRN: | 3.1. NID/Passport No.: |
| 3.2. Importer Name and Address: | |
| *3.3. Consignee Name and Address:* | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *4. Regime:* | 5. Report No.: | | | 6. Airway Bill/Bill of Lading: | | | | | 7. Flight/vessel: |
| 8. Country of Consignment: | | | | | 9. Weight (kg): | | 10. Total No. of Packages: | | |
| 11. No. of Items: | | 12. Incoterm: | | | | | | 13. Currency: | |
| 14. Exchange Rate: | | | 15. Total Invoice Fcy: | | | 16. Freight Fcy: | | | |
| 17. Attached documents: | | | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Mandatory** | | | | |
| **SN** | **Description of Goods (a)** | **Qty (b)** | **Origin (c)** | **Declared Value Fcy (d)** | ***HS Code (e)*** | ***CPC (f)*** | **Assessed Value (g)** |  | **Customs Duty (h)** | **Excise Duty (i)** | **VAT (j)** | **Other Taxes (k)** | | **Total** |
| 1. |  |  |  |  |  |  |  |  |  |  |  |  | |  |
| 2. |  |  |  |  |  |  |  |  |  |  |  |  | |  |
| 3. |  |  |  |  |  |  |  |  |  |  |  |  | |  |
| 4. |  |  |  |  |  |  |  |  |  |  |  |  | |  |
| 5. |  |  |  |  |  |  |  |  |  |  |  |  | |  |
| **TOTAL AMOUNT** | | | | | | |  |  |  |  |  | |  |  |
| ***EXEMPTION*** | | | | | | |  |  |  |  |  | |  |  |
| **AMOUNT PAYABLE** | | | | | | | | |  |  |  | |  |  |

Validated and approved for: \* payment and clearance: or shipment:

**I/We certify that the information and particulars given in this form are true and correct and have been obtained from the documents required for this purpose.**

Date and Signature of Customs Officer

**Reasons for query/amendment:**

Date and Signature by: \* Exporter /Importer /Consignee /Representative

\* Tick as appropriate.

**THIS FORM SHOULD NOT BE USED FOR THE CLEARANCE OF GOODS BEING MERCHANDISE FOR SALE IMPORTED OR EXPORTED BY COURIER OR POSTAL SERVICE.**

**Instructions for the completion of Simplified Customs Assessment Form**

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| --- | --- | --- |
| **Box 1.0 -** | **Courier or Postal Reference No.** | *Optional: Insert file reference number as available at courier or postal service.* |
| **Box 1.1 -**  **Box 2 -** | **Courier or Postal Service**  **Exporter Name and   Address** | Insert the name and registration number of the courier or postal service, e.g. of registration numbers are CPSO010 for The Mauritius Post Ltd or CPSO003 for DHL (Mauritius) Ltd.  Insert the name and address of the exporter. |
| **Box 3.0 -** | **VAT Reg. No/TAN/BRN** | EITHER: Insert the VAT Registration Number, Tax Account Number or Business Registration Number of the importer/consignee (if already registered with Customs). Please fill out Box 3.1 if this information is not available. |
| **Box 3.1 -** | **NID/Passport No.** | OR: Insert the National Identity Card number or passport number (if not yet registered with Customs). |
| **Box 3.2 -** | **Importer Name and Address** | Insert the name of the owner of the goods, who is the person or company or organization to whom the goods are consigned. |
| **Box 3.3 -** | **Consignee Name and Address** | *Optional: Insert the name of the owner of the goods if different from the importer.* |
| **Box 4 -** | **Regime** | *Optional: Insert the Customs Code to indicate the type of customs transaction, e.g. If goods are imported for home consumption then Regime code "40" is used, if temporary admission then Regime code "50" applies, etc.* |
| **Box 5 -** | **Report No.** | Insert the number allocated by the Customs Management System (CMS) to identify the aircraft/sea vessel manifest. This information is provided by the courier or postal service. |
| **Box 6 -** | **Airway Bill/Bill of Lading** | Insert the Airway Bill/Bill of Lading/any other transport document number associated with the goods. |
| **Box 7 -** | **Flight/Vessel** | Insert the flight number or vessel voyage number (as applicable). |
| **Box 8 -** | **Country of Consignment** | Insert the country from which the goods are exported. |
| **Box 9 -** | **Weight (KG)** | Insert the gross weight (in kg) of the consignment. |
| **Box 10 -** | **Total No. of Packages** | Insert the total number of packages being declared. |
| **Box 11 -** | **No. of Items** | Insert the total number of items being included on this form. |
| **Box 12 -** | **Incoterm** | Insert the applicable incoterm - which represents a universal term that defines a transaction between an importer and exporter - here. E.g. FOB, CNF, CIF, DDP, etc. |
| **Box 13 -** | **Currency** | Insert the currency as indicated on the invoice (foreign currency). |
| **Box 14 -** | **Exchange Rate** | Insert the exchange rate used from the Notice issued in accordance with Section 7 of Customs Tariff Act. |
| **Box 15 -** | **Total Invoice Fcy** | Insert the total invoice value in foreign currency. |
| **Box 16 -** | **Freight Fcy** | Insert the freight amount in foreign currency. |
| **Box 17 -** | **Attached Documents** | Insert details for which there is no specific box for supporting documents such as licence, permit, certificate, etc. |
| **Box (a) -** | **Description of Goods** | Insert the normal trade description of the goods to enable the immediate and unambiguous identification and classification. |
| **Box (b) -** | **Qty** | Insert the quantity of the items being imported or exported. |
| **Box (c) -** | **Origin** | Insert the name of the country in which the goods have been produced or manufactured. |
| **Box (d) -** | **Declared Value** | Insert the value of the goods for Customs purposes. |
| **Box (e)-** | **HS Code** | *Optional: Insert the Tariff Code applicable to the items in accordance with the Customs Tariff Schedules.* |
| **Box (f) -** | **CPC/EXM** | *Optional: Insert The Customs Procedure Code for particular treatment to be applied to the goods.* |
| **Official Use** | | |
| **Box 1.2 -** | **Form No.** | Insert the validation number of the Simplified Customs Assessment Form, e.g. 2018000001. |
| **Box 1.3 -** | **Date** | Insert the validation date of the assessment in the DD/MM/YYYY format, e.g. 07/11/2018. |
| **Box (g) -** | **Assessed Value** | Insert the value as assessed by Customs in the national currency (MUR) prior to computation of duty, excise duty and taxes payable. |
| **Box (h), Box (i), Box (j) -** | | Insert the Customs duty, Excise Duty and Value Added Tax payable in accordance with Customs Tariff Act and Excise Act in the national currency (MUR) as applicable. |
| **Box (k) -** | **Other Taxes** | Insert any other taxes including penalty/interest under Customs laws. |