



Award of Procurement Contract

Notice under section 40(7) of the Public Procurement Act

This is to notify that, following the bidding exercise carried out by the Mauritius Revenue Authority for the Procurement of Cleaning Services (MRA/OABCLEANING/34/20), the contract has been awarded to Care Keen Cleaning Ltd of Ruisseau Rose, Camp la Boue Long Mountain for the sum of Rs. 19,571,228.16 – Exclusive of VAT.

Date: 03 December 2020

The Director
Care Keen Cleaning Ltd
Ruisseau Rose
Camp la Boue
Long Mountain

Dear Mrs Ketty Padachi,

PROCUREMENT OF CLEANING SERVICES - LETTER OF ACCEPTANCE

This is to notify you that your bid dated 10 November 2020 for the Procurement of Cleaning Services for an amount of Mauritian Rupees Nineteen Million Five Hundred Seventy One Thousand Two Hundred Twenty Eight and Cents Sixteen (Rs. 19,571,228.16) exclusive of VAT is hereby accepted by the Mauritius Revenue Authority (MRA). Ad-hoc and other additional services/enlistment of personnel shall be as per the quotes specified in your submission.

2. The contract shall be for an initial period of two years renewable thereafter for an additional period of two years subject to satisfactory performance.
3. You are requested to:
 - (i) submit a Tax Clearance Certificate from the Mauritius Revenue Authority within one week from the date of issue of this letter; and
 - (ii) deliver a Performance Security in the form of a Bank Guarantee in the sum of Rs. 94,000 by 28 December 2020. The expiry date on the Performance Security shall be 31 January 2023.
4. Please note that in the absence of a formal agreement, this letter of acceptance together with all the documents and conditions related to this bidding shall constitute a binding contract between the Mauritius Revenue Authority and Care Keen Cleaning Ltd.
5. You will be contacted in due course to attend a meeting at the MRA to discuss matters related to the execution of this contract.
6. Kindly contact Mr O. Hurnam, Assistant Director – Finance and Administration on 207-6002 Ext 2804 Mail: ootam.hurnam@mra.mu for any clarification/additional information.

Yours faithfully,



N. Bunwaree (Mrs.)
Director, Finance and Administration

*Commitment beyond Revenue*

Finance and Administration Department

Ehram Court, Cnr Mgr. Gonin & Sir Virgil Naz Streets, Port-Louis, Mauritius

T: +230 207 6000 • F: +230 207 6022 • H: +230 207 6010 • E: fin@mra.mu • W: www.mra.mu



Tel: (+230) 207-6000 Fax: (+230) 207-6022 e-mail: fin@mra.mu

AGREEMENT BETWEEN

THE MAURITIUS REVENUE AUTHORITY

&

CARE KEEN CLEANING LTD

FOR

PROCUREMENT OF CLEANING SERVICES

Three handwritten signatures in blue ink are positioned above the date. The first signature on the left is a stylized 'G'. The second and third signatures on the right are more complex, featuring loops and flourishes.

15 DECEMBER 2020

CONTRACT AGREEMENT

G

RP

Q

CONTRACT AGREEMENT

This CONTRACT (hereinafter called the "Contract") is made on the 15th day of the month of December 2020 between:

ON THE ONE HAND

The Mauritius Revenue Authority a Body Corporate established under the Mauritius Revenue Authority Act 2004, and having its principal place of business at Cnr. Mgr Gonin & Sir Virgil Naz Streets, Port – Louis, Mauritius (hereinafter called the "Employer"); and

ON THE OTHER HAND

Care Keen Cleaning Ltd, a company incorporated under the laws of Mauritius and having its principal place of business at Ruisseau Rose, Camp la Boue, Long Mountain (hereinafter called the "Service Provider").

WHEREAS

- (a) the Employer has requested the Service Provider to provide certain Services as defined in the bidding documents for the Procurement of Cleaning Services issued on Tuesday 13 October 2020 (MRA Ref: MRA/OABCLEANING/34/20 and E-Proc Ref: MRA/IFB/2020/25) (hereinafter called the "Services");
- (b) the Service Provider, having represented to the Employer that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions set forth in this agreement at a contract price of Mauritian Rupees Nineteen Million Five Hundred Seventy One Thousand Two Hundred Twenty Eight and Cents Sixteen (Rs. 19,571,228.16) - exclusive of VAT. Ad-hoc and other additional services/enlistment of personnel shall be as per the quotes specified in the submission of the Service Provider.

NOW THEREFORE the parties hereto hereby agree as follows:

- 1. The contract shall be for an initial period of two years starting 01 January 2021 to 31 December 2022, renewable thereafter for an additional period of two years subject to satisfactory performance and on such terms and conditions as specified in the said bidding documents.
- 2. The following documents shall be deemed to form and be read and construed as part of this Agreement, and the priority of the documents shall be as follows:
 - (a) the Letter of Acceptance dated 03 December 2020;
 - (b) the Service Provider's Bid dated 10 November 2020;
 - (c) the following sections from the said bidding documents;
 - i. the Instructions to Bidders
 - ii. the General Conditions of Contract;
 - iii. the Scope of Service and Performance Specifications; and
 - iv. the Activity Schedule.
- 3. The mutual rights and obligations of the Employer and the Service Provider shall be as set forth in the Contract, in particular:
 - (a) the Service Provider shall carry out the Services in accordance with the provisions of the Contract; and
 - (b) the Employer shall make payments to the Service Provider in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of the **MAURITIUS REVENUE AUTHORITY**

Signature: 

Nayan Kumar Ballah, GOSK
Chairperson, MRA

Signature: 

Roshan Oree
Secretary, MRA Board

For and on behalf of **CARE KEEN CLEANING LTD**

Signature: 

Marie Ketty Stephanie Padachi (Mrs.)

In the capacity of Director

Signature: 

Tchierry Shannon Purhooa

In the capacity of Manager



Government of Mauritius e-Procurement System

Government of Mauritius e-Procurement System
Document Name: Procurement of Cleaning Services
Tender NO. : MRA/IFB/2020/25

	Item Number	Areas to be cleaned	Number of Months	Estimated Rate Per Month	Estimated Amount	Bidder to indicate number of persons to be deployed for the different zones	Rate in Rupees Per Month Excluding VAT	Amount in Rupees for each item excluding VAT
	2.11	Three (3) Warehouse Manual Workers Monday to Friday from 0800 hours to 1600 hours Saturday from 0800 hours to noon	24	0	0.0	3	54595.38	1310289.12

OTHER DOCUMENTS (VER. 1.0)

Bidders may upload any additional document in respect of their organization and past and present services relevant to this Invitation for Bid in addition to those submitted in the templates - Qualification information 1.1 to 1.10 and 2.1: OtherDocs-Additional Information.pdf; CKC_CompanyProfile2020.pdf

SUMMARY OF ACTIVITY OF SCHEDULE_ (VER. 1.0)

Summary of Activity of Schedule for Works:

Sr. No	Description	Estimated amount in MUR	Amount in Mauritian Rupees
1	Lot 1: (i) Eham Court (ii) BSP Building and (iii) Belfort Tower	0	8680672.76
2	Lot 2 : (i) Custom House (ii) Customs Landing Steps (iii) Scanning Hall, Control Centre and Toilet. Examining Office, Hall and Toilet and K9 Office (iv) PATS and (v) Lux Shed	0	10890555.57

BID SUBMISSION FORM - OAB CLEANING SERVICES (VER. 1.0)

If the prices in the Price Schedule or Bill of Quantities have been reworked please click on 'Decrypt' to ascertain that the amount and currencies in the Bid Submission Form match the amended prices:

We, the undersigned, declare that:

To: [insert full name and address of Employer]:

Mauritius Revenue Authority

(a) We have examined the bidding documents, including the following addenda documents:

Addendum No_1_26OCT2020_CLEANING

Government of Mauritius e-Procurement System

Government of Mauritius e-Procurement System
Document Name: Procurement of Cleaning Services
Tender NO. : MRA/IFB/2020/25

(b) We offer to execute the following contract in accordance with the conditions of Contract, Scope of Service and Performance Specifications, and Activity Schedule accompanying this Bid:: MRA/IFB/2020/25

(c) The total price of our Bid in Mauritian Rupees is:

Amount in figures	Item Reference
19571228.16 Mauritian Rupee (Nineteen Million Five Hundred Seventy One Thousand Two Hundred Twenty Eight Rupees And Sixteen Cents Only)	

Discount offered:

Discount	Methodology

(d) We hereby confirm that this proposal complies with the bid validity required by the bidding documents.:

(e) We have read and understood the content of the Bid Securing Declaration form and subscribe fully thereto, where this compliance is required by the procuring entity. We further understand that this declaration shall be construed as a signed Bid Securing Declaration which could lead to disqualification on the grounds mentioned therein.:

(f) We confirm that the salaries and wages payable to our personnel in respect of this proposal are in compliance with the relevant Laws, Remuneration Order and Award, where applicable and that we shall abide with the provisions of sub clause 4.6 of the General Conditions of Contract, if we are awarded the contract or part thereof.:

(g) The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract (if none has been paid or is to be paid, indicate 'NONE')::

NONE

(h) We are hereby submitting copy of our Bid Security, if so required by the procuring entity, in lieu of the Bid Securing Declaration.:

(i) We have taken steps to ensure that no person acting for us or on our behalf will engage in any type of fraud and corruption as per the principles described hereunder, during the bidding process and contract execution: (i) We shall not, directly or through any other person or firm, offer, promise or give to any of the Public Body's employees involved in the bidding process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract; (ii) We shall not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process; (iii) We shall not use falsified documents, erroneous data or deliberately not disclose requested facts to obtain a benefit in a procurement proceeding and We understand that transgression of the above is a serious offence and appropriate actions will be taken against such bidders.:

(j) We understand that you are not bound to accept the lowest or any bid you receive.:

(k) We understand that this bid, together with your Letter of Acceptance, shall constitute a binding Contract between us, until a formal contract is prepared and executed.:

Name of Person duly authorized to digitally signing the bid: Marie Ketty Stephanie Padachi

Government of Mauritius e-Procurement System

Government of Mauritius e-Procurement System
Document Name: Procurement of Cleaning Services
Tender NO. : MRA/IFB/2020/25

In the capacity of:

Director

Duly authorized to digitally sign the bid for and on behalf of: Self

Bid Securing Declaration By subscribing to the undertaking in respect of paragraph (e) of the Bid Submission Form I/We* accept that I/we* may be disqualified from bidding for any contract with any Public Body for the period of time that may be determined by the Procurement Policy Office under section 35 of the Public Procurement Act, if I am/we are* in breach of any obligation under the bid conditions, because I/we*: (a) have modified or withdrawn my/our* Bid after the deadline for submission of bids during the period of bid validity specified by the Bidder in the Bid Submission Form; or (b) have refused to accept a correction of an error appearing on the face of the Bid; or (c) having been notified of the acceptance of our Bid by the Public Body during the period of bid validity, (i) have failed or refused to execute the Contract, if required, or (ii) have failed or refused to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We* understand this Bid Securing Declaration shall cease to be valid, (a) in case I/we am/are the successful bidder, upon our receipt of copies of the contract signed by you and the Performance Security issued to you by me/us; or (b) if I am/we are* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiry of the validity of my/our* Bid. In case of a Joint Venture, all the partners of the Joint Venture shall be jointly and severally liable.:

Procurement of Cleaning Services

(IFB No.: MRA/IFB/2020/25)

ADDENDUM No. 1

Issued on 27 October 2020

Further to queries raised during the pre-bid meeting held on 21 October 2020, potential bidders are being informed of the following requirements for Joint Ventures:

'Partners of a Joint Venture (JV) shall individually meet each and every eligibility and qualification criteria. Bids submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all partners. Alternatively, a Letter of Intent to execute a Joint Venture Agreement in the event of a successful bid shall be signed by all partners. The signed Letter of Intent together with a copy of the proposed agreement shall be uploaded on the e-Procurement System as 'Any other Document.'

The closing date for submission of bids is maintained for Tuesday 10 November 2020 not later than 1400 hours.